

**PENDLETON COUNTY FISCAL COURT  
DECEMBER TERM  
DECEMBER 28, 2021 6:00 PM  
COURT MET PURSUANT TO ADJOURNMENT WITH  
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE  
PRESIDING**

Members Present: Magistrates, Whaley, Plummer, Gregg and Mineer.

Members Absent: None

County Attorney: Honorable Stacey Sanning

The meeting was called to order at 6:00 p.m. by Judge Fields. Invocation was given by Magistrate Whaley with the Pledge of Allegiance being led by Judge Fields.

**In Re: Recognition of Guest**

Judge Fields welcomed Janet Scanlon with The Falmouth Outlook.

**Re: Approval of Agenda**

Judge Fields presented the agenda for the meeting. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the agenda as presented, motion carried.

**In Re: Approval of Minutes**

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes of the December 14, 2021 meeting and the December 21, 2021 special called meeting. Magistrate Whaley made a motion, seconded by Magistrate Plummer that the minutes be approved as presented, motion carried.

**In Re: Treasurer's Report**

Pendleton County Treasurer, Marianne Roseberry, provided the court with a copy of the treasurer's report for the month of November 2021 at the December 14, 2021 meeting. Magistrate Gregg made a motion, seconded by Magistrate Plummer to approve the treasurer's report as presented, motion carried.

**In Re: Surplus Equipment of Animal Control Dog Box**

Judge Fields presented a resolution declaring an animal control dog box as surplus and selling it through a sealed bid process. Magistrate Gregg made a motion, seconded by Magistrate Whaley to approve the resolution, motion carried.

RESOLUTION NO. 20211228-1

COUNTY OF PENDLETON KENTUCKY

A RESOLUTION OF THE PENDLETON COUNTY FISCAL COURT DECLARING EQUIPMENT AS SURPLUS PROPERTY AND DISPOSING OF SUCH EQUIPMENT THROUGH A SEALED BID PROCESS.

WHEREAS, through the advice of the animal control officer of Pendleton County, the attached list of surplus property should be declared surplus and sold through a sealed bid process, and

WHEREAS, such equipment is either beyond suitable for repair or does not meet current need, and

NOW, THEREFORE, BE IT RESOLVED, that the Pendleton County Fiscal Court does hereby declares the attached list of equipment as surplus and further resolves to dispose of this surplus property through a sealed bid process at its earliest convenience.

This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED: December 28, 2021

David S. Fields  
County Judge/Executive  
Pendleton County

ATTEST:

Marianna Roseberry  
Fiscal Court Clerk

Pendleton County Surplus Item

6 – Compartment Fiber-Glass Dog Box

Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the transfers, motion carried.

PENDLETON COUNTY FISCAL COURT  
TUESDAY DECEMBER 28, 2021  
SPECIAL CALL MEETING

COURT ORDERED TRANSFERS

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts

01-5015-599	Sheriff Department Misc Expense	\$4,778.00
01-5047-445	Tax Administrator Office Supplies	\$ 73.00
01-9100-531	Bond Premiums	\$ 487.00

LGEA Fund

Transfer from (04-9200-999) Reserve for Transfers to the following accounts:

04-5160-348	Drug Enforcement Program Support	\$4,000.00
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911 Fund

Transfer from (75-9200-999) Reserve for Transfers to the following accounts:

75-5145-599	Miscellaneous Expenses	\$ 63.00
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Interfund Transfers

Transfer from General Fund to the Jail Fund for Operations	\$30,000.00
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David S. Fields

Marianne Roseberry

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Gregg made a motion, seconded by Magistrate Plummer that the claims be approved and paid as presented, motion carried.

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

GeneralFund

From: 12/28/2021 To: 12/28/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00002905	12/28	00006586	27797076	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	DEC COPIER LEASE	<input checked="" type="checkbox"/> 00025351	215.00
00002905	12/28	00006586		01-5075-445-	ECONOMIC DEVELOPMENT OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	DEC COPIER LEASE	<input checked="" type="checkbox"/> 00025351	145.00
2 Voucher Items Listed									360.00
00002906	12/28	00006583		01-5047-445-	TAX ADMINISTRATOR OFFICE SUPPLIES	U S POST OFFICE	4 ROLLS OF STAMPS-TAX ADMIN.	<input checked="" type="checkbox"/> 00025352	232.00
1 Voucher Items Listed									232.00
00002907	12/28	00006600	01298653	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	DEBRA-KUEMPEL	ANNUAL PREVENT. MAINT. COURHOUSE	<input checked="" type="checkbox"/> 00025353	2,597.40
00002907	12/28	00006588	01297460	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KUEMPEL	ROOF DRAIN LEAK-JUSTICE CENTER	<input checked="" type="checkbox"/> 00025353	269.20
2 Voucher Items Listed									2,866.60
00002908	12/28	00006610		01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	12/27 PEST CONTROL COURT HOUSE	<input checked="" type="checkbox"/> 00025354	25.00
00002908	12/28	00006610		01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	12/27 PEST CONTROL JUSTICE CENTER	<input checked="" type="checkbox"/> 00025354	25.00
00002908	12/28	00006610	207911	01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	12/27M PEST CONTROL-ANIMAL SHELTER	<input checked="" type="checkbox"/> 00025354	25.00
00002908	12/28	00006610		01-5086-571-	RENEWALS AND REPAIRS ANNEX BLDG.	A-ACTION PEST CONTROL OF KENTUCKY, INC	12/27 PEST CONTROL ANNEX	<input checked="" type="checkbox"/> 00025354	25.00
00002908	12/28	00006610		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	12/27 PEST CONTROL-SENIOR CENTER	<input checked="" type="checkbox"/> 00025354	25.00
5 Voucher Items Listed									125.00
00002909	12/28	00012752	000523	01-5205-551-	ANIMAL CONTROL MEMBERSHIPS	UNITED PET FUND	MEMBERSHIP RENEWAL	<input checked="" type="checkbox"/> 00025355	100.00
1 Voucher Items Listed									100.00
00002910	12/28	00006618		01-5305-445-	SENIOR CENTER OFFICE SUPPLIES	SALLY GOLFMAN	CHRISTMAS PARY SUPPLIES-SENIOR CENTER	<input checked="" type="checkbox"/> 00025356	188.44
1 Voucher Items Listed									188.44
00002911	12/28	00006612		01-9400-299-	HRA - FRINGE BENEFITS	HRA FUND	DEC HRA CONTRIBUTION-GENERAL	<input checked="" type="checkbox"/> 00025357	2,652.79
1 Voucher Items Listed									2,652.79
00002912	12/28	00006596	3066	01-9100-501-	ADD PAYMENT	NORTHERN KY AREA DEVELOP. DISTRICT	FAIR SHARE CONTRIBUTION FY22	<input checked="" type="checkbox"/> 00025358	4,959.36
1 Voucher Items Listed									4,959.36
00002913	12/28	00006594	828109	01-9100-531-	BOND PREMIUMS	KACO INSURANCE AGENCY	ADVANCE BOND-SHERIFF	<input checked="" type="checkbox"/> 00025359	802.18
00002913	12/28	00006594		01-9100-531-	BOND PREMIUMS	KACO INSURANCE AGENCY	REVENUE RENEWAL BOND-SHERIFF	<input checked="" type="checkbox"/> 00025359	1,374.30
2 Voucher Items Listed									2,176.48
00002930	12/28	00006608		01-5015-599-	SHERIFF DEPARTMENT MISCELLANCE EXPENS	RODNEY MILES BODY SHOP	2014 DODGE-CLAIM#VA20211240472 SHERIFF(DEER	<input checked="" type="checkbox"/> 00025360	4,778.60
1 Voucher Items Listed									4,778.60
00002931	12/28	00006570		01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	TRUIST BANK	12/6-1/5 ZOOM MONTHLY FEE	<input checked="" type="checkbox"/> 00025361	15.89
00002931	12/28	00006570		01-5025-499-	OTHER SUPPLIES	TRUIST BANK	11/14/21-11/14/22 DROP BOX TB-JUDGE	<input checked="" type="checkbox"/> 00025361	119.88
00002931	12/28	00006570		01-5025-499-	OTHER SUPPLIES	TRUIST BANK	OUTDOOR LIGHTING-COOL WHITE	<input checked="" type="checkbox"/> 00025361	137.40
00002931	12/28	00006570		01-5025-569-	REGISTRATION/CONFERENCES	TRUIST BANK	D GREGG CONFERENCE HOTEL 11/3-11/5	<input checked="" type="checkbox"/> 00025361	326.32
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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

GeneralFund

From: 12/28/2021 To: 12/28/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00002931	12/28	00006570		01-5025-569-	REGISTRATION/CONFERENCES	TRUIST BANK	R MINEER CONFERENCE HOTEL 11/3-11/5	<input checked="" type="checkbox"/> 00025361	348.01
00002931	12/28	00006570		01-5025-569-	REGISTRATION/CONFERENCES	TRUIST BANK	J PLUMMER CONF. HOTEL	<input checked="" type="checkbox"/> 00025361	518.85
00002931	12/28	00006570		01-5025-569-	REGISTRATION/CONFERENCES	TRUIST BANK	A WHALEY CONF. HOTEL	<input checked="" type="checkbox"/> 00025361	522.02
00002931	12/28	00006570		01-5025-569-	REGISTRATION/CONFERENCES	TRUIST BANK	D FIELDS CONF HOTEL	<input checked="" type="checkbox"/> 00025361	345.90
8 Voucher Items Listed									2,334.27
00002932	12/28	00006605		01-5115-445-	CODE ENFORCEMENT OFFICE SUPPLIES	KEVIN VALENTINE	CERTIFIED MAIL	<input checked="" type="checkbox"/> 00025362	7.38
1 Voucher Items Listed									7.38
12 Vouchers Listed									20,780.92

### Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

RoadFund

From: 12/28/2021 To: 12/28/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00002914	12/28	00012871	954326	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	8.87 DGA LESTONE-CAMPBELL LANE SWAGS	<input checked="" type="checkbox"/> 00012072	94.02
00002914	12/28	00012876	954516	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	85.42TON DGA LESTONE-GUMLICK SHOULDERING	<input checked="" type="checkbox"/> 00012072	905.41
00002914	12/28	00012889	954747	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	24.02 CHANNEL LINING CLASS 2-AMBROSE WRIGHT	<input checked="" type="checkbox"/> 00012072	444.38
00002914	12/28	00012889		02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	8.70 DGA LESTONE-ACKMAN RD CULVERT	<input checked="" type="checkbox"/> 00012072	92.22
4 Voucher Items Listed									<b>1,536.07</b>
00002915	12/28	00012884	2224135	02-6105-447-	ROAD MATERIALS	TRUIST BANK	EASTWOOD ELITE WELDER-MP205I	<input checked="" type="checkbox"/> 00012073	1,299.99
1 Voucher Items Listed									<b>1,299.99</b>
00002916	12/28	00012878	5402452831	02-6105-447-	ROAD MATERIALS	MORTON SALT, INC.	206.40TON SALT DEICER	<input checked="" type="checkbox"/> 00012074	20,020.80
1 Voucher Items Listed									<b>20,020.80</b>
00002917	12/28	00012888	12-13	02-6105-447-	ROAD MATERIALS	JC'S MOWERS & EQUIPMENT	2 72EXL084 CHAINSAW CHAIN	<input checked="" type="checkbox"/> 00012075	64.00
00002917	12/28	00012885	12-10	02-6105-447-	ROAD MATERIALS	JC'S MOWERS & EQUIPMENT	2 CHAINS, SHARPENING, 6400 DOLMAR CHAINSAWS	<input checked="" type="checkbox"/> 00012075	48.00
2 Voucher Items Listed									<b>112.00</b>
00002918	12/28	00006613		02-9400-299-	HRA - FRINGE BENEFIT	HRA FUND	DEC HRA CONTRIBUTION-ROAD	<input checked="" type="checkbox"/> 00012076	387.97
1 Voucher Items Listed									<b>387.97</b>
5 Vouchers Listed							9 Voucher Items Listed	<b>23,356.83</b>	

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### Vendor Claims Register - Detail

**PENDLETON COUNTY FISCAL COURT**

All Batches

JailFund

From: 12/28/2021 To: 12/28/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00002919	12/28	00012815		03-5101-573-	TELEPHONE	ANTHONY GILLESPIE	PHONE BILL 11/18-12/17 REIMBUR.	<input checked="" type="checkbox"/> 00008454	46.00
							1 Voucher Items Listed		46.00
00002920	12/28	00012816		03-5101-573-	TELEPHONE	EDDIE TUCKER	DECEMBER PHONE REIMBURS.	<input checked="" type="checkbox"/> 00008455	46.00
							1 Voucher Items Listed		46.00
00002921	12/28	00012817	25516	03-5101-592-	MAINTENANCE & REPAIR - VEHICLES	TIM NORTON AUTO SERVICE L.L.C.	OIL CHANGE AND FILTER-08 VAN	<input checked="" type="checkbox"/> 00008456	47.00
00002921	12/28	00012818	25554	03-5101-592-	MAINTENANCE & REPAIR - VEHICLES	TIM NORTON AUTO SERVICE L.L.C.	OIL CHANGE AND FILTER-2013 EXPLORER	<input checked="" type="checkbox"/> 00008456	47.00
							2 Voucher Items Listed		94.00
00002922	12/28	00006614		03-9400-299-	HRA FRINGE BENEFITS	HRA FUND	DEC HRA CONTRIBUTION-JAIL	<input checked="" type="checkbox"/> 00008457	373.97
							1 Voucher Items Listed		373.97
							4 Vouchers Listed	5 Voucher Items Listed	559.97

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<b>Vendor Claims Register - Detail</b> <b>PENDLETON COUNTY FISCAL COURT</b> All Batches L.G.E.A.Fund From: 12/28/2021 To: 12/28/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00002923	12/28	00006587		04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	DEC COPIER LEASE-EOC	<input checked="" type="checkbox"/> 00000665	185.00
1 Voucher Items Listed									<b>185.00</b>
00002924	12/28	00006609		04-5135-571-	RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	12/27 PEST CONTROL EOC	<input checked="" type="checkbox"/> 00000666	25.00
1 Voucher Items Listed									<b>25.00</b>
00002925	12/28	00012781	0667455	04-5135-705-	DATA PROCESSING EQUIPMENT	TRUIST BANK	55" MONITER-SCHOOL CAMERA SYSTEM IN DISPATCH	<input checked="" type="checkbox"/> 00000667	379.00
1 Voucher Items Listed									<b>379.00</b>
00002926	12/28	00006599		04-5160-348-	DRUG ENFORCEMENT PROGRAM SUPPORT	SHERIFF	DRUG ENFORCEMENT PROGRAM SUPPORT	<input checked="" type="checkbox"/> 00000668	4,000.00
1 Voucher Items Listed									<b>4,000.00</b>
4 Vouchers Listed						4 Voucher Items Listed		<b>4,589.00</b>	

<b>Vendor Claims Register - Detail</b> <b>PENDLETON COUNTY FISCAL COURT</b> All Batches 911 FundFund From: 12/28/2021 To: 12/28/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00002927	12/28	00006604	67084	75-5145-324-	SUITABILITY SCREENER & POLYGRAPH	TRUIST BANK	IDENTIGO FINGERPRINTS	<input checked="" type="checkbox"/> 00004343	18.00
00002927	12/28	00012786		75-5145-599-	MISCELLANEOUS EXPENSES	TRUIST BANK	MCAFEЕ ANTIVIRUS SOFTWARE	<input checked="" type="checkbox"/> 00004343	63.59
2 Voucher Items Listed									<b>81.59</b>
00002928	12/28	00006615		75-9400-299-	HRA - FRINGE BENEFITS	HRA FUND	DEC HRA CONTRIBUTION-911	<input checked="" type="checkbox"/> 00004344	1,128.91
1 Voucher Items Listed									<b>1,128.91</b>
2 Vouchers Listed						3 Voucher Items Listed		<b>1,210.50</b>	

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

EducationFund

From: 12/28/2021 To: 12/28/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00002929	12/28	00006602	3092314	91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKE	DECEMBER FREE DAY	<input checked="" type="checkbox"/> 00002051	30.26
1 Voucher Items Listed									30.26
1 Vouchers Listed							1 Voucher Items Listed		30.26

**In Re: Closing Remarks**

Magistrate Whaley ask about the new animal control employee. Magistrate Plummer thanked the court for moving the county forward in 2021. Magistrate Gregg ask if there was any progress on the Hogg Ridge Bridge.

**In Re: Adjourn**

Magistrate Mineer made a motion seconded by Magistrate Whaley that this meeting be adjourned to meet again in regular session on January 11, 2022 subject to any special called meetings, motion carried.

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Pendleton County Judge Executive

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Pendleton County Fiscal Court Clerk